

CHAPTER 2  
OFFICIALS, BOARD OF REVIEW, PLAN COMMISSION

- 2.01 Elected Officials
- 2.02 Appointed Officials
- 2.03 Village Clerk / Village Treasurer
- 2.04 Chief of Police
- 2.05 Fire Chief, Fire Inspector, EMR Director, and Authorization to have accounts
- 2.06 Director of Public Works
- 2.07 Civil Defense Director
- 2.08 Board of Health; Health Officer
- 2.09 Board of Review
- 2.10 General Regulations Governing All Officers
- 2.11 Plan Commission
- 2.12 Election Officials
- 2.13 Ferryville Vision and Promotion Board (FV+PB)
- 2.14 Ferryville Farmers Market Committee

2.01 ELECTED OFFICIALS

- (1) Trustees. There shall be two Trustees of the Village of Ferryville; one Trustee shall be elected each year for a term of two years. Said election shall be held on the first Tuesday of April in the year of their election.
- (2) Village President. The Village President of the Village of Ferryville shall be chosen at the regular election in odd-numbered years for a term of 2 years. Said election shall be held on the first Tuesday of April in the year of the election.

2.02 APPOINTED OFFICIALS

- (1) Civil Defense Director, Health Officer, Village Clerk, Village Treasurer. The Village Officials hereinafter set forth shall be appointed at the first regular meeting of the Village Board in May of odd numbered years by the Village President, subject to confirmation by a majority vote of the members of the Board:

Village Clerk  
Village Treasurer  
Civil Defense Director  
Health Officer

(The Clerk and Treasurer need not be Village residents)

The Village President shall not vote on the confirmation of such appointments except in case of a tie. The term of office of each official so appointed shall be 2 years. All terms shall commence on the 1st day of June following appointment.

2.03 VILLAGE CLERK/TREASURER

- (1) The office of Village Clerk for the Village of Ferryville shall be filled by appointment as provided by s. 2.02 (1) of this code and who shall have all

powers and duties enumerated in s. 61.25, Wis. Stats.

- (2) The office of Village Treasurer for the Village of Ferryville, shall be filled by appointment as provided by s. 2.02 (1) of this code and who shall have all powers and duties as enumerated in s. 61.26, Wisconsin Stats.
- (3) The office of Clerk and the Office of Treasurer may be combined and may be held by one person filled by appointment. The Treasurer shall be exempt from a tax bond and the Village Board shall be obligated to pay any taxes, due to the County treasurer.

#### 2.04 CHIEF OF POLICE.

Office of Chief of Police. There may be hereby created the office of Chief of Police, which shall be filled by appointment by a majority vote of the members of the Village Board for an indefinite term, subject to removal by a 2/3 vote of the members of the Board for incompetency, misconduct, inefficiency, cowardice or failure to perform duties. The Chief shall exercise the powers and duties of village marshals and village constables and any other powers and duties as provided from time to time by the Village Board.

#### 2.05 FIRE CHIEF / FIRE INSPECTOR / EMR DIRECTOR AND AUTHORIZATION TO HAVE ACCOUNTS (Amended 7/25/2018)

- (1) The office of Fire Chief shall be filled by a qualified person following applications, selection and by majority vote of the Village Board. The Chief shall hold office for a three (3) year term unless removed for cause after a hearing by the Village Board and a majority vote by the Village Board. The Chief may be appointed to successive three year terms. The Fire Chief need not be a resident of the Village to hold the office. Upon occurrence of a vacancy in the office of Fire Chief, the ranking officer of the Department shall perform the duties of the Chief until the Village Board fills the vacancy. The Fire Chief shall by virtue of his/her office hold the office of Fire Inspector.
- (2) The office of EMR Director shall be filled by a qualified person following applications, selection and by majority vote of the Village Board. The Director shall hold office for a three (3) year term unless removed for cause after a hearing by the Village Board and a majority vote by the Village Board. The Director may be appointed to successive three year terms. The Director need not be a resident of the Village to hold the office. Upon an occurrence of a vacancy in the Office of the Director the ranking member of the EMR's shall perform the duties of the Director until the Village Board fills the vacancy
- (3) The Fire Chief and EMR Director shall be members of the respective units and in good standing. Both shall be readily available to the department and to the Village operations and both shall have training and experience in fire department and EMR operations.
- (4) Pursuant to the authority of 66.0608 Wis. Stats., the Department is authorized to have an account(s) in the name of their department in the public depository in which other village funds are being held. The department membership,

through the Fire Chief, EMR Director, and Secretary/Treasurer is granted control over the funds, received as donations or raised by the department. Active members, shall approve expenditures consistent with the fire and/or medical services. The Secretary/Treasurer shall hold and keep all books and records in a proper manner and report quarterly (3 months) an accurate detailed proper accounting of the transactions and activities taken place in the prior quarter. The Village Treasurer shall be authorized to access the account if allegations of wrong doing are presented or if officer(s) resignation(s) should make it necessary. An annual statement by January 31<sup>st</sup> of the following year; shall be provided to the Village Clerk listing the receipts total, expenditures total and balance of the account as of December 31<sup>st</sup>. The funds in the depository remain the property of the Village of Ferryville until disbursed.

## 2.06 DIRECTOR OF PUBLIC WORKS.

- (1) Appointment. The Director of Public Works shall be appointed by a majority vote of the Village Board solely on the basis of merit, training, experience, administration ability, efficiency and general qualifications and fitness for performing the duties of the position.
- (2) Term. The Director of Public Works shall hold office for an indefinite term subject to removal for cause after a public hearing by a 2/3 vote of the Village Board.
- (3) Duties and Powers. The Director of Public Works shall have the following duties and powers:
  - (a) He/she shall have general charge and supervision of all public works and utilities.
  - (b) He/she shall be responsible for the maintenance, repair and construction of streets, alleys, curbs and gutters, sidewalks, bridges, street signs, storm sewers, culverts and drainage facilities, sanitary sewers, Village buildings and structures and all machinery, equipment and property used in any activity under his control.
  - (c) He/she shall have charge of all public services, including garbage and refuse collection and disposal, snow and ice removal, street cleaning and flushing, mosquito and rodent control.
  - (d) He/she shall perform such other activities and duties as are imposed upon him from time to time by the Village Board.
  - (e) He/she shall have full power to employ and discharge all employees under his/her direction subject to approval of the Village Board.
- (4) Supervision – Reporting Relationship
  - (a) The Public Works Director shall report to the Village Board weekly or more often if needed.

- (b) The Public Works Director will attend monthly meetings of the Village Board and keep the Board apprised of activities and monthly activities.

2.07 CIVIL DEFENSE DIRECTOR.

There is hereby created the office of Director of Civil Defense for the Village of Ferryville, who shall be appointed as provided by s. 2.02 (1) of this code.

2.08 BOARD OF HEALTH: HEALTH OFFICER.

There is hereby created the office of Health Officer for the village of Ferryville, who shall be appointed as provided by s. 2.02 (1) of this code.

2.09 BOARD OF REVIEW.

- (1) The Board of Review of the Village of Ferryville shall be composed of three members, including the Village President, the Village Clerk, and one Village Board member. Two alternate members, to serve in the event of removal or absence of any Board of Review member, shall be residents of the Village of Ferryville and shall be appointed by the Village President and confirmed by the Village Board of the Village of Ferryville.
- (2) The members of the Board of Review shall be paid the sum of \$25.00 for each day or part thereof that the Board of Review meets, provided that said member of the Board is present for each day or part thereof that the Board is in session.
- (3) The term for Board of Review members, other than the Village President and the Village Clerk, shall be for a one-year period with appointments to be made at the regular May Village Board meeting.
- (4) Confidentiality of Information. Whenever the assessor, in the performance of the assessor's duties, requests or obtains income and expense information that is provided to the assessor shall be held by the assessor on a confidentiality basis, except however, that the information may be revealed to and used by persons; in discharging of duties imposed by law; in the discharge of duties imposed by office (included but not limited to, use by the assessor in performance of official duties of the assessor's office and use by the Board of Review in performance of its official duties); or pursuant to order of a court. Income and expense provided by the assessor under Section 70.47(7)(af), unless a court determines that it is inaccurate, per Section 70.47 (7)(af), is not subject to the right of inspection and copying under Section 19.35(1) Wis. Stats. (Approved & Added 4/18/18)
- (5) The Board of Review is given authority to promulgate policies for the discharge of its duties and/or compliance with state statutes. (Approved & Added 4/18/18)

2.10 GENERAL REGULATIONS GOVERNING ALL VILLAGE OFFICERS.

- (1) Effect. The provisions of this section shall apply to all officers of the Village, regardless of the time of creation of the office or selection of the officer unless otherwise specifically provided by ordinance or resolution of the Village Board.
- (2) Oath of Office. Every officer of the Village, including members of Village Board and Commissions, shall before entering upon his duties and within 5 days of his election or appointment or notice thereof take the oath of office prescribed by law and file said oath in the office of the Village Clerk. The Village Clerk shall also file his/her oath in the office of the Village Clerk. Any person reelected or reappointed to the same office shall take and file an official oath for each term of service.
- (3) Bond. Every officer shall, if required by law or the Village Board, upon entering upon the duties of his office, give a bond in such amount as may be determined by the Village Board with such sureties as are approved by the Village President, conditioned upon the faithful performance of the duties of his office. Official bonds shall be filed as are oaths as provided in sub. (2) of this section.
- (4) Salaries. All officers of the Village shall receive such salaries as may be provided from time to time by the Village Board by ordinance. No officer receiving a salary from the Village shall be entitled to retain any portion of any fees collected by him/her for the performance of his/her duties as such officer in the absence of a specific law or ordinance to that effect. Payment of regular wages and salaries established by the Village Board shall be by pay roll, as provided in s. 6.03 (3).
- (5) Vacancies. Vacancies in elective offices shall be filled by appointment by a majority vote of the Village Board for the remainder of the unexpired term. Vacancies in appointive offices shall be filled in the same manner as the original appointment for the remainder of the unexpired term unless the term for such office is indefinite.
- (6) Outside Employment. No full-time officer of the Village shall engage in any other remunerative employment within or without the Village; provided that the Village Board may approve such outside employment or activity if it finds that it does not interfere or conflict with such officer's ability to perform his duties in an efficient and unbiased manner. Violation of this provision shall be grounds for removal from office of any such officer.

#### 2.11 VILLAGE PLAN COMMISSION

- (1) Authority; Establishment. The Village Board of the Village of Ferryville has been authorized by the Village meeting under sec. 60.11(2)(c), Wis. Stats., to exercise village powers and the Village has a population of less than 2,500, according to the most recent regular or special federal census, sec. 990.01 (29), Wis. Stats. The Village Board hereby exercises village powers under sec. 60.22(3), Wis. Stats. and establishes a Plan Commission under secs. 60.62(4), 61.35 and 62.23, Wis. Stats. The Plan Commission shall be considered the "Village Planning Agency" under secs. 236.02(13) and 236.45, Wis. Stats., which authorize, but do

not require, Village adoption of a subdivision or other land division ordinance. (Amended 02-15-2012)

- (2) Membership. The Plan Commission consists of one (1) member of the Village Board, who may be the Village Board President, and a *minimum of 4, maximum of 6* citizen members, who are not otherwise Village officials, and who shall be persons of recognized experience and qualifications. (Amended 2-15-2012)
- (3) Appointments. The Village President shall appoint the members of the Plan Commission and designate a Plan Commission Chairperson during the month of May to fill any expiring term. The Village President may appoint himself or herself or another Village Board member to the Plan Commission and may designate himself or herself, the other Village Board member, or a citizen member as Chairperson of the Plan Commission. All appointments are subject to confirmation by the Village Board. In a year in which any Village Board member is elected at the spring election, any appointment or designation by the Village President shall be made after the election and qualification of the Village Board members elected. Any citizen appointed to the Plan Commission shall take and file the oath of office within five (5) days of notice of appointment, as provided under secs. 19.01 and 60.31, Wis. Stats.
- (4) Terms of Office. The term of office for the Plan Commission Chairperson and each Commission member shall be for a period of 3 years, ending on April 30, or until a successor is appointed.
- (5) Vacancies. A person who is appointed to fill a vacancy on the Plan Commission shall serve for the remainder of the term.
- (6) Compensation; Expenses. The Village Board of the Village of Ferryville hereby sets a per diem allowance of zero, as allowed under sec. 60.321, Wis. Stats. The Board may reimburse approved expenses.
- (7) Experts & Staff. The Plan Commission may, under sec. 62.23(1), Wis. Stats., recommend to the Village Board the employment of experts and staff, and may review and recommend to the approval authority proposed payments under any contract with an expert.
- (8) Rules; Records. The Plan Commission, under sec. 62.23(2), Wis. Stats., may adopt rules for the transaction of its business, subject to Village ordinances, and shall keep a record of its resolutions, transactions, findings and determinations, which shall be a public record under sections 19.21-19.39, Wis. Stats.
- (9) Chairperson & Officers.
  - (a) Chairperson: The Plan Commission Chairperson shall be appointed and serve a term as provided in sections 2 and 3 of this ordinance. The Chairperson shall, subject to Village ordinances and Commission rules:
    - (1) provide leadership to the Commission;
    - (2) set Commission meeting and hearing dates;

- (3) provide notice of Commission meetings and hearings and set their agendas, personally or by his or her designee;
  - (4) preside at Commission meetings and hearings; and
  - (5) ensure that the laws are followed.
- (b) Vice Chairperson: The Plan Commission may elect, by open vote or secret ballot under sec. 19.88(1), Wis. Stats., a Vice Chairperson to act in the place of the Chairperson when the Chairperson is absent or incapacitated for any cause.
- (c) Secretary: The Plan Commission shall elect, by open vote or secret ballot under sec. 19.88(1), Wis. Stats., one of its members to serve as Secretary, or, with the approval of the Village Board, designate the Village Clerk or other Village officer or employee as Secretary.
- (10) Commission Members as Local Public Officials. All members of the Plan Commission shall faithfully discharge their official duties to the best of their abilities, as provided in the oath of office, sec. 19.01, Wis. Stats., in accordance with, but not limited to, the provisions of the Wisconsin Statutes on: Public Records, secs. 19.21-19.39; Code of Ethics for Local Government Officials, secs. 19.42, 19.58 & 19.59; Open Meetings, secs. 19.81-19.89; Misconduct in Office, sec. 946.12; and Private Interests in Public Contracts, sec. 946.13. Commission members shall further perform their duties in a fair and rational manner and avoid arbitrary actions.
- (11) General & Miscellaneous Powers. The Plan Commission, under sec. 62.23(4), Wis. Stats., shall have the power:
- (a) Necessary to enable it to perform its functions and promote Village planning.
  - (b) To make reports and recommendations relating to the plan and development of the Village to the Village Board, other public bodies, citizens, public utilities and organizations.
  - (c) To recommend to the Village Board programs for public improvements and the financing of such improvements.
  - (d) To receive from public officials, within a reasonable time, requested available information required for the Commission to do its work.
  - (e) For itself, its members and employees, in the performance of their duties, to enter upon land, make examinations and surveys, and place and maintain necessary monuments and marks thereon. However, entry shall not be made upon private land, except to the extent that the private land is held open to the general public, without the permission of the landowner or tenant. If such permission has been refused, entry shall be made under the

authority of an inspection warrant issued for cause under sec. 66.0119, Wis. Stats., or other court-issued warrant.

(12) Village Comprehensive Planning: General Authority & Requirements.

- (a) The Plan Commission shall make and adopt a comprehensive plan under secs. 62.23 and 66.1001, Wis. Stats., which contains the elements specified in sec. 66.1001(2), Wis. Stats, and follows the procedures in sec. 66.1001(4), Wis. Stats.
- (b) The Plan Commission shall make and adopt the comprehensive plan within the time period directed by the Village Board, but not later than a time sufficient to allow the Village Board to review the plan and pass an ordinance adopting it to take effect on or before January 1, 2010, so that the Village comprehensive plan is in effect by the date on which any Village program or action affecting land use must be consistent with the Village comprehensive plan under sec. 66.1001(3), Wis. Stats.
- (c) In this section the requirement to “make” the plan means that the Plan Commission shall ensure that the plan is prepared, and oversee and coordinate the preparation of the plan, whether the work is performed for the Village by the Plan Commission, Village staff, another unit of government, the regional planning commission, a consultant, citizens, an advisory committee, or any other person, group or organization.

(13) Procedure for Plan Commission Adoption & Recommendation of a Village Comprehensive Plan or Amendment

The Plan Commission, in order to ensure that the requirements of sec. 66.1001(4), Wis. Stats, are met, shall proceed as follows.

- (a) Public participation verification. Prior to beginning work on a comprehensive plan, the Plan Commission shall verify that the Village Board has adopted written procedures designed to foster public participation in every stage of preparation of the comprehensive plan. These written procedures shall include open discussion, communication programs, information services and noticed public meetings. These written procedures shall further provide for wide distribution of proposed, alternative or amended elements of a comprehensive plan and shall provide an opportunity for written comments to be submitted by members of the public to the Village Board and for the Village Board to respond to such written comments.
- (b) Resolution. The Plan Commission, under sec. 66.1001(4) (b), Wis. Stats., shall recommend its proposed comprehensive plan or amendment to the Village Board by adopting a resolution by a majority vote of the entire Plan Commission. The vote shall be recorded in the minutes of the Plan Commission. The resolution shall refer to maps and other descriptive materials that relate to one or more elements of the



comprehensive plan. The resolution adopting a comprehensive plan shall further recite that the requirements of the comprehensive planning law have been met, under sec. 66.1001, Wis. Stats., namely that:

- (1) the Village Board adopted written procedures to foster public participation and that such procedures allowed public participation at each stage of preparing the comprehensive plan;
  - (2) the plan contains the nine (9) specified elements and meets the requirements of those elements;
  - (3) the (specified) maps and (specified) other descriptive materials relate to the plan;
  - (4) the plan has been adopted by a majority vote of the entire Plan Commission, which the clerk or secretary is directed to record in the minutes; and the Plan Commission clerk or secretary is directed to send a copy of the comprehensive plan adopted by the Commission to the governmental units specified in sec. 66.1001(4), Wis. Stats., and sub. (c) of this section.
- (c) Transmittal. One copy of the comprehensive plan or amendment adopted by the Plan Commission for recommendation to the Village Board shall be sent to:
- (1) Every governmental body that is located in whole or in part Within the boundaries of the Village, including any school district, Village sanitary district, public inland lake protection and rehabilitation district or other special district.
  - (2) The clerk of every city, village, county and regional planning commission that is adjacent to the Village.
  - (3) The Wisconsin Land Council.
  - (4) After September 1, 2003, the Department of Administration.
  - (5) The regional planning commission in which the Village is located.
  - (6) The public library that serves the area in which the Village is located.
- (14) Plan Implementation & Administration
- (a) Ordinance development. If directed by resolution or motion of the Village Board, the Plan Commission shall prepare the following:

- (1) Zoning. A proposed Village zoning ordinance under village powers, secs. 60.22(3), 61.35 and 62.23(7), Wis. Stats., a Village construction site erosion control and stormwater management zoning ordinance under sec. 60.627(6), Wis Stats., a Village exclusive agricultural zoning ordinance under subch. V of ch. 91, Wis. Stats., and any other zoning ordinance within the Village's authority.
  - (2) Official map. A proposed official map ordinance under sec. 62.23 (6), Wis. Stats.
  - (3) Subdivisions. A proposed Village subdivision or other land division ordinance under sec. 236.45, Wis. Stats.
  - (4) Other. Any other ordinance specified by the Village Board (Note: e.g., historic preservation, design review, site plan review).
- (b) Ordinance amendment. The Plan Commission, on its own motion, or at the direction of the Village Board by its resolution or motion, may prepare proposed amendments to the Village's ordinances relating to comprehensive planning and land use.
- (c) Non-regulatory programs. The Plan Commission, on its own motion, or at the direction of the Village Board by resolution or motion, may propose non-regulatory programs to implement the comprehensive plan, including programs relating to topics such as education, economic development and tourism promotion, preservation of natural resources through the acquisition of land or conservation easements, and capital improvement planning.
- (d) Program administration. The Plan Commission shall, pursuant to Village ordinances, have the following powers.
- (1) Zoning conditional use permits. The zoning administrator shall refer applications for conditional use or special exception permits under Village zoning to the Plan Commission for review and recommendation to the Village Board as provided under relevant sections of the Village zoning ordinances.
  - (2) Subdivision review. Proposed plats under ch. 236, Wis. Stats, and proposed subdivisions or other land divisions under the Village subdivision ordinance under sec. 236.45, Wis. Stats. and relevant sections of the Village ordinances] shall be referred to the Plan Commission for review and recommendation to the Village Board.
  - (3) Other such land use subjects that may affect the future of the Village.

- (e) Consistency. Any ordinance, amendment or program proposed by the Plan Commission, and any Plan Commission approval, recommendation for approval or other action under Village ordinances or programs that implement the Village's comprehensive plan under secs. 62.23 and 66.1001, Wis. Stats, shall be consistent with that plan as of January 1, 2010. If any such Plan Commission action would not be consistent with the comprehensive plan, the Plan Commission shall use this as information to consider in updating the comprehensive plan.
- (15) Referrals to the Plan Commission
- (a) Required referrals under sec. 62.23(5), Wis. Stats. The following shall be referred to the Plan Commission for report:
    - (1) The location and architectural design of any public building.
    - (2) The location of any statue or other memorial.
    - (3) The location, acceptance, extension, alteration, vacation, abandonment, change of use, sale, acquisition of land for or lease of land for any
      - (a) street, alley or other public way;
      - (b) park or playground;
      - (c) airport;
      - (d) area for parking vehicles; or
      - (e) other memorial or public grounds.
    - (4) The location, extension, abandonment or authorization for any publicly or privately owned public utility.
    - (5) All plats under the Village's jurisdiction under ch. 236, Wis. Stats., including divisions under a Village subdivision or other land division ordinance adopted under sec. 236.45, Wis. Stats.
    - (6) The location, character and extent or acquisition, leasing or sale of lands for
      - (a) public or semi-public housing;
      - (b) slum clearance;
      - (c) relief of congestion; or
      - (d) vacation camps for children.

- (7) The amendment or repeal of any ordinance adopted under sec. 62.23, Wis. Stats., including ordinances relating to: the Village Plan Commission; the Village master plan or the Village comprehensive plan under sec. 66.1001, Wis. Stats.; a Village official map; and Village zoning under village powers.
  - (a) Required referrals under sections of the Wisconsin Statutes other than sec. 62.23(5), Wis. Stats. The following shall be referred to the Plan Commission for report:
    - (1) An application for initial licensure of a child welfare agency or group home under sec. 48.68(3), Wis. Stats.
    - (2) An application for initial licensure of a community-based residential facility under sec. 50.03(4), Wis. Stats.
    - (3) Proposed designation of a street, road or public way, or any part thereof, wholly within the jurisdiction of the Village, as a pedestrian mall under sec. 66.0905, Wis. Stats.
    - (4) Matters relating to the establishment or termination of an architectural conservancy district under sec 66.1007, Wis. Stats.
    - (5) Matters relating to the establishment of a reinvestment neighborhood required to be referred under sec. 66.1107, Wis. Stats.
    - (6) Matters relating to the establishment or termination of a business improvement district required to be referred under sec, 66.1109, Wis. Stats.
    - (7) A proposed housing project under sec. 66.1211(3), Wis. Stats.
    - (8) Matters relating to urban redevelopment and renewal in the Village required to be referred under sub ch. XIII of ch. 66, Wis. Stats.
    - (9) The adoption or amendment of a Village subdivision or other land division ordinance under sec. 236.45(4), Wis. Stats.
    - (10) Any other matter required by the Wisconsin Statutes to be referred to the Plan Commission.

- (b) Required referrals under this ordinance. In addition to referrals required by the Wisconsin Statutes, the following matters shall be referred to the Plan Commission for report:
- (1) Any proposal, under sec. 59.69, Wis. Stats., for the Village to approve general county zoning so that it takes effect in the Village, or to remain under general county zoning.
  - (2) Proposed regulations or amendments relating to historic preservation under sec. 60.64, Wis. Stats.
  - (3) A proposed driveway access ordinance or amendment.
  - (4) A proposed Village official map ordinance under sec. 62.23(6), Wis. Stats., or any other proposed Village ordinance under sec. 62.23, Wis. Stats., not specifically required by the Wisconsin Statutes to be referred to the commission.
  - (5) A proposed Village zoning ordinance or amendment adopted under authority separate from or supplemental to sec. 62.23, Wis. Stats., including a Village construction site erosion control and storm water management zoning ordinance under sec. 60.627(6), Wis. Stats., and a Village exclusive agricultural zoning ordinance under sub ch. V of ch. 91, Wis. Stats.
  - (6) An application for a conditional use or special exception permit under the Village zoning ordinance [Note: Assuming that the Village Board, rather than the Plan Commission, grants these permits under sec. 62.23(7)(e) 1, Wis. Stats. and the Village's ordinances].
  - (7) A proposed site plan [Note: Assuming that the Village Board has final authority, and that such review is not already covered by Village zoning or subdivision ordinances].
  - (8) A proposed extraterritorial zoning ordinance or a proposed amendment to an existing ordinance under sec. 62.23(7a), Wis. Stats.
  - (9) A proposed boundary change pursuant to an approved cooperative plan agreement under sec. 66.0307, Wis. Stats., or a proposed

boundary agreement under sec. 66.0225, Wis. Stats., or other authority.

- (10) A proposed zoning ordinance or amendment pursuant to an agreement in an approved cooperative plan under sec. 66.0307(7m), Wis. Stats.
  - (11) Any proposed plan, element of a plan or amendment to such plan or element developed by the regional planning commission and sent to the Village for review or adoption.
  - (12) Any proposed contract, for the provision of information, or the preparation of a comprehensive plan, an element of a plan or an implementation measure, between the Village and the regional planning commission, under sec. 66.0309, Wis. Stats., another unit of government, a consultant or any other person or organization.
  - (13) A proposed ordinance, regulation or plan, or amendment to the foregoing, relating to a mobile home park under sec. 66.0435, Wis. Stats.
  - (14) A proposed agreement, or proposed modification to such agreement, to establish an airport affected area, under sec. 66.1009, Wis. Stats.
  - (15) A proposed Village airport zoning ordinance under sec. 114.136(2), Wis. Stats.
  - (16) A proposal to create environmental remediation tax incremental financing in the Village under sec. 66.1106, Wis. Stats.
  - (17) A proposed county agricultural preservation plan or amendment, under sub ch. IV of ch. 91, Wis. Stats., referred by the county to the Village, or proposed Village agricultural preservation plan or amendment.
  - (18) Any other matter required by any Village ordinance or Village Board resolution or motion to be referred to the Plan Commission.
- (c) Discretionary referrals. The Village Board, or other Village officer or body with final approval authority or

referral authorization under the Village ordinances, may refer any of the following to the Plan Commission for report:

- (1) A proposed county development plan or comprehensive plan, proposed element of such a plan, or proposed amendment to such plan.
  - (2) A proposed county zoning ordinance or amendment.
  - (3) A proposed county subdivision or other land division ordinance under sec. 236.45, Wis. Stats., or amendment.
  - (4) An appeal or permit application under the county zoning ordinance to the county zoning board of adjustment, county planning body or other county body.
  - (5) A proposed intergovernmental cooperation agreement, under sec. 66.0301, Wis Stats., or other statute, affecting land use, or a municipal revenue sharing agreement under sec. 66.0305, Wis. Stats.
  - (6) A proposed plat or other land division under the county subdivision or other land division ordinance under sec. 236.45, Wis. Stats.
  - (7) A proposed county plan, under sec. 236.46, Wis. Stats., or the proposed amendment or repeal of the ordinance adopting such plan, for a system of Village arterial thoroughfares and minor streets, and the platting of lots surrounded by them.
  - (8) Any other matter deemed advisable for referral to the Plan Commission for report.
- (d) Referral period. No final action may be taken by the Village Board or any other officer or body with final authority on a matter referred to the Plan Commission until the Commission has made its report, or thirty (30 ) days, or such longer period as stipulated by the Village Board, has passed since referral. The thirty (30) day period for referrals required by the Wisconsin Statutes may be shortened only if so authorized by statute. The thirty (30) day referral period, for matters subject to required or discretionary referral under the Village's ordinances, but not required to be referred under the

Wisconsin Statutes, may be made subject by the Village Board to a referral period shorter or longer than the thirty (30) day referral period if deemed advisable.

2.12 APPOINT ELECTION OFFICIALS AND REDUCE ELECTION OFFICIALS AT POLLING PLACE

- (1) Election officials shall be appointed pursuant to Chapters 7.30, 7.31 and 7.32, Wis. Stats. Such election officials shall have all of the powers and perform all of the duties prescribed for such officers by the statutes. Inspectors shall serve as clerks of election as may be necessary.
- (2) The Village Clerk is authorized to select alternate officials or two sets of officials to work at different times on election day.
- (3) The Village Clerk may reduce the number of election officials for any given election to not less than three.
- (4) The Village Clerk, prior to each election, shall select one certified official to act as the Chief Inspector for the election or if split shifts are employed, a Chief Inspector for each shift. **(amended 4/20/16)**

2.13 FERRYVILLE VISION AND PROMOTION BOARD (FV+PB) **(amended 4/20/16)**

- (1) The Ferryville Vision and Promotion Board (FV+PB) is a standing Committee and functions to provide the village with new and improved surroundings and improve the village as a whole and is authorized to conduct fund raising activities as they deem necessary.
- (2) The FV+PB shall adopt by-laws for membership and operating procedures.
- (3) The FV+PB is authorized to have an account(s) in their name in the public depository in which other village funds are being held and is granted control over the funds; raised by the organization, received from donation or received from the Village Board. All expenditures must be consistent with the purpose of the FV+PB. The Village Treasurer shall be authorized to access the account(s) if necessary. The FV+PB will provide an annual financial report to the Village Clerk of its activities for the prior year by January 31<sup>st</sup>. The funds in the depository remain the property of the Village of Ferryville until disbursed. (Added section 2.13 12/19/12)

2.14 FERRYVILLE FARMERS MARKET COMMITTEE **(added & approved 11/16/2016)**

- (1) The Ferryville Farmers Market has a mission to provide a venue for local producers, to promote tourism, and to give consumers an opportunity to buy fresh and locally grown items and locally produced crafts.
- (2) The Ferryville Farmers Market Committee is a standing committee to operate the market and shall adopt by-laws for membership and operating procedures and policies.



- (3) The Committee is authorized to have an account(s) in their name in the public depository in which other Village funds are being held and is granted control over the funds; raised by the Committee, received from donation, received from grants, received from fees, or received from the Village Board. The Village Treasurer, or his/her designee, shall be a member and is granted access to the account(s) if necessary. The Committee shall provide an annual financial report of its activities for the prior year by January 31<sup>st</sup>. The funds remain the property of the Village of Ferryville until disbursed.